



## Environmental Policy Statement

Advance recognises that it has a corporate social responsibility to the local community and to the environment as a whole to reduce the environmental impact caused through its operations. The Board of Directors are committed to developing policies and procedures through the course of its business, using the principals of Best Practical Environmental Option (BPEO) and to the prevention of pollution.

Due to the nature of the business the organisation currently employs working practices, which have a minimum environmental impact, but shall continue to develop policies of minimum waste in order to strive for continuous improvement.

The Board of Directors are committed to ensuring that all activities are carried out in conformance with all applicable legislation, ISO 14001 and with other requirements to which the company subscribes to, which relate to the company's environmental aspects.

The Finance Director of Advance has ultimate responsibility for the company's environmental policy and performance. The company's Corporate Social Responsibility Steering Group (CSRSG) oversees the implementation of all social and environmental programmes across the company. The chairman of the CSRSG is the Managing Director and is also Advance's overall CSR Champion. Advance's Environment Champion, with personal responsibility for environmental policy development, implementation and co-ordination is the Health & Safety and Compliance Manager who is also a member of the CSRSG.

As a matter of policy Management shall seek to implement and promote environmentally friendly working practices and programmes with the aim of:

- n Eliminating or reducing waste as far as is reasonably practicable
- n Reducing the company's carbon footprint to it's lowest practical level
- n Striving toward a paperless system by the continued introduction of IT for all departments.
- n Practising good housekeeping in all areas
- n Ensuring that all materials purchased using the concepts BPEO
- n Ensuring all staff practice minimum waste techniques by turning off un-needed lighting, not allowing taps to drip and closing doors and windows to retain heat